



ARCHDIOCESE OF MIAMI

Office of the Chancellor

Beyond the parish boundaries/radius of 5 miles from church the priest is eligible to receive mileage reimbursement at \$0.52/mile for duties assigned by the pastor. Mileage reimbursement request is submitted to the pastor and if approved is paid by the bookkeeper to the religious Order who is providing transportation to its member.

AUTO INSURANCE

The religious Order pays for the auto insurance at the \$100,000/\$300,000 minimum required level. Once paid the auto insurance invoice may be submitted for reimbursement to the religious Order as follows:

- *If insurance is for 6 months, the Order pays \$400, the parish pays **up to** the next \$500, and any remaining coverage is paid by the Order.*
- *If insurance is for 12 months, the Order pays \$800, the parish pays **up to** the next \$1,000, and any remaining coverage is paid by the Order.*

CONVOCATION, ANNUAL RETREAT, DAYS OF REFLECTION IN ADVENT, LENT

The cost of each of these activities for priests assigned to ministry within the ADOM, is provided by the parish.

MASS STIPENDS

Mass stipends are compensation for celebrating Mass. Mass stipends are paid according to ADOM policies based on the number of Masses celebrated, with a maximum of one per day and \$300/month. The Mass stipends are paid directly to the religious Order.

If the assigned priest celebrates Mass or the Sacrament of Reconciliation in a parish other than his assigned parish, to assist another parish, he should receive the standard Mass stipend as per policy, paid to his religious Order. No 1099 is needed.

MEDICARE AND SOCIAL SECURITY

*The religious Order is solely responsible for the payment of Social Security and Medicare taxes. Nothing is withheld from the salary stipend to pay these taxes. The parish **DOES NOT** pay the employer portion of Medicare and Social Security taxes. That remains the responsibility of the religious Order.*

IN RESIDENCE ONLY

*A member of a religious Order when the member is **NOT ASSIGNED** in ministry to the parish by the ARCHBISHOP is not eligible for salary stipend, health and other insurance, transportation or auto insurance, convocation, retreat or days of reflection to be paid for by the parish.*

If a priest member of a religious Order who is not assigned to the parish (but in residence) celebrates Mass within the parish, the Mass stipend is only \$10/Mass.

MEALS

The parish is responsible to provide to the religious Order priest in the same manner as for any other assigned priest as per the ADOM policy.