



# ARCHDIOCESE OF MIAMI

*Office of Catholic Schools*

## Quick Reference (by topic) 2022-2023 School Year

TOPIC	POINT-PERSON	EMAIL PREFIX (@theadom.org)	PHONE
Accreditation: Cogna	Donald Edwards	dedwards	(305) 762-1018
Accreditation: FCC	Gabriel Cambert	gcambert	(305) 762-1019
Assessments: Elementary (TN, ARK)	Gabriel Cambert	gcambert	(305) 762-1019
Assessments: Secondary	Donald Edwards	dedwards	(305) 762-1018
Athletics	Donald Edwards	dedwards	(305) 762-1018
Background Checks	Erica Lanza	elanza	(305) 762-1059
Budget Process	Zoe Doble	zdoble	(305) 762-1268
Certification, State	Ivette Habach	teacher.certification	(305) 762-1075
Certification, Catechetical	Ivette Habach	teacher.certification	(305) 762-1075
Child Protection	Mary Ross Agosta	mragosta	(305) 762-1043
Communications & Media	Mary Ross Agosta	mragosta	(305) 762-1043
Contracts/Employment Letters	Ivette Habach	teacher.certification	(305) 762-1075
COVID Issues & Reports	Sr. Elizabeth Worley	eworley	(305) 762-1284
Curriculum, Elementary	Brenda Cummings	bcummings	(305) 762-1269
Curriculum, Secondary	Donald Edwards	dedwards	(305) 762-1018
Federal Programs	Brenda Cummings	bcummings	(305) 762-1269
Florida Scholarships (FES)	Zoe Doble	zdoble	(305) 762-1068
General Needs, Elementary	Jim Rigg	jrigg	(305) 762-1078
General Needs, Secondary	Donald Edwards	dedwards	(305) 762-1018
Human Resources	Lisa Pinto	lpinto	(305) 762-1201
Inclusion/ESE	Gabriel Cambert	gcambert	(305) 762-1019
International Students	Hope Sadowski	hsadowski	(305) 762-1070
Interview Clearance	Ivette Habach	teacher.certification	(305) 762-1075
Legal Issues	Jim Rigg	jrigg	(305) 762-1078
Legislative Advocacy	Jim Rigg	jrigg	(305) 762-1078
Marketing	Kurt Lewis	hsadowski	(305) 762-1070
Master Calendar	Hope Sadowski	hsadowski	(305) 762-1070
Master Inservice (MIP)	Ivette Habach	teacher.certification	(305) 762-1075
NCEA Survey	Hope Sadowski	hsadowski	(305) 762-1070
PMP Program	Ivette Habach	teacher.certification	(305) 762-1075
Policy Questions	Jim Rigg	jrigg	(305) 762-1078
Rediker SIS	Gabriel Cambert	gcambert	(305) 762-1019
Register Me Live	Brenda Cummings	bcummings	(305) 762-1269
Religious Formation/Catechesis	Sr. Karen Muniz	kmuniz	(305) 762-1090
Salary Scales	Zoe Doble	zdoble	(305) 762-1268
School Board Development	Donald Edwards	dedwards	(305) 762-1018
Separation Forms	Ivette Habach	teacher.certification	(305) 762-1075
Statistics	Hope Sadowski	hsadowski	(305) 762-1070
Teacher Prof. Development	Brenda Cummings	bcummings	(305) 762-1269
Technology	Gabriel Cambert	gcambert	(305) 762-1019
Tuition Assistance	Zoe Doble	zdoble	(305) 762-1268

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## **Office of Catholic Schools Quick Reference (by person)**

### **Jim Rigg, Ph.D: Superintendent of Catholic Schools**

[jrigg@theadom.org](mailto:jrigg@theadom.org); 305-762-1078

Select Areas of Support: General questions, principal hiring and evaluation, legal and policy issues, principal professional development, stakeholder relations, advocacy

### **Donald Edwards, Ed.D.: Associate Superintendent of Schools**

[dedwards@theadom.org](mailto:dedwards@theadom.org); 305-762-1018

Select Areas of Support: High school questions and issues, high school assessments, Cognia, school board development, school safety, athletic programs

### **Brenda Cummings, Associate Superintendent for Academics**

[bcummings@theadom.org](mailto:bcummings@theadom.org); 305-762-1269

Select Areas of Support: Federal programs, teacher observations, curriculum standards, curriculum materials, teacher professional development, Register Me Live

### **Gabriel Cambert, Director of Continuous Improvement**

[gcambert@theadom.org](mailto:gcambert@theadom.org); 305-762-1019

Select Areas of Support: Elementary assessments, FCC accreditation, Rediker, curriculum, inclusion/ESE, educational technology

### **Zoe Doble, Director of School Finance**

[zdoble@theadom.org](mailto:zdoble@theadom.org); 305-762-1268

Select Areas of Support: Budgeting process, salary scales, FL state scholarships, ADOM financial aid

### **Hope Sadowski, Executive Administrative Assistant & Coordinator of International Students**

[hsadowski@theadom.org](mailto:hsadowski@theadom.org); 305-762-1070

Select Areas of Support: Incoming phone calls, international student support, NCEA survey, statistics, master calendar

### **Ivette Habach, Coordinator for Certification**

[teacher.certification@theadom.org](mailto:teacher.certification@theadom.org); 305-762-1075

Select Areas of Support: Educator professional certification, catechetical certification, clearance to interview, separation forms, contracts and employment letters, MIP, PMP