
ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

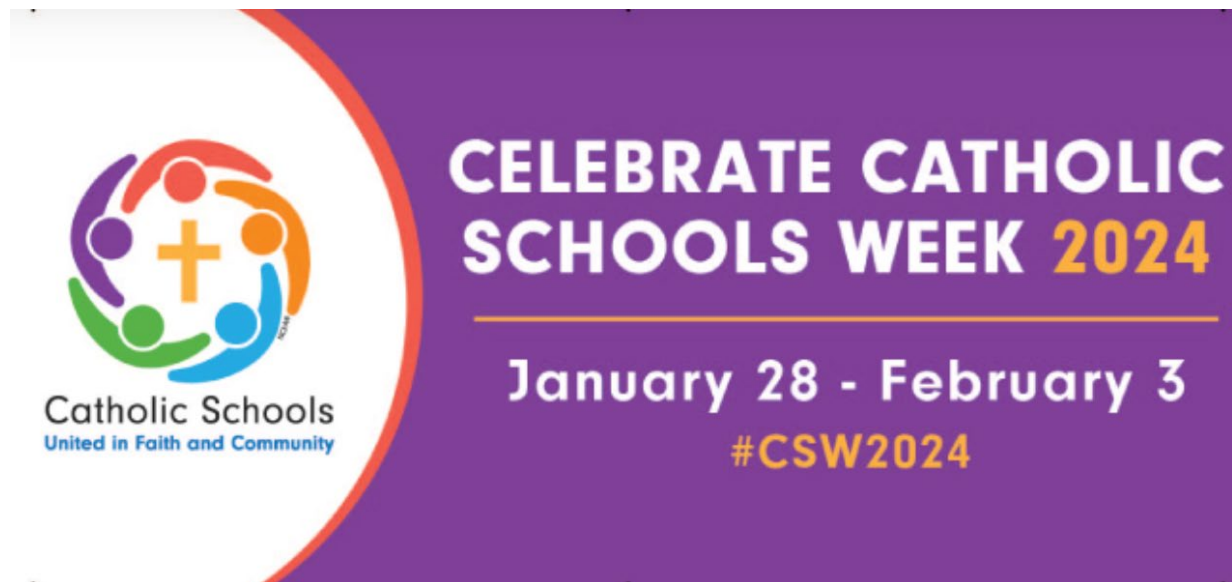
PRINCIPAL NEWSLETTER JANUARY 25, 2024



UPCOMING EVENTS:

Sunday, January 28-Saturday, February 3: Catholic Schools Week

Wednesday, January 31: Feast of St. John Bosco: All Schools' Mass at St. Mary's Cathedral



A MESSAGE FROM THE SUPERINTENDENT

Dear Principals,

On Sunday, we begin Catholic Schools Week, the national celebration of the success and vitality of Catholic education. I know that you have scheduled events throughout the week to recognize your school community. Know that I join in celebrating all of our Catholic schools next week. We are truly blessed by each of our schools!

I look forward to seeing students from your school at Wednesday's All Schools Mass. Please see my recent memo describing the details of the event. Remember that a punctual arrival at 9:30 (or before!) will be essential for the success of the Mass.

May God bless each of our schools during Catholic Schools Week!

Sincerely,

Jim Rigg, Ph.D.
Secretary of Education
Superintendent of Catholic Schools
Archdiocese of Miami
[ADOM :: Education \(miamiarch.org\)](http://ADOM.org/Education)

A NIGHT OF WORSHIP:



CERTIFICATION: The Administrator Certification Plan can be found in the e-Library.

EARLY CHILDHOOD UPDATES: Does Your School Offer Pre-K, But Doesn't Participate in VPK/School Readiness? If your school is not a VPK or ELC-approved School Readiness participant, please review the attached, new option for Pre-K students and providers. This allows credentialed individuals to create individual provider accounts and join a school as a provider. Then, the school can add the part-time Pre-K tutoring service offering. Please see the **attachment** for more information.

**FEDERAL PROGRAMS:
BROWARD IDEA**

- Broward ADOM ESE Coordinator meeting for IDEA Consultation Planning
 - February 13th @ 12:30pm on Zoom
 - Register in RML
 - Schools are required to send a representative
 - Please complete the planning spreadsheet (emailed to ESE coordinators) ahead of this meeting
- BCPS Meaningful consultation meeting
 - February 21st @ TBA
 - Schools are required to send a representative

MIAMI-DADE IDEA

- Miami-Dade ADOM ESE Coordinator Meeting for IDEA Consultation Planning
 - February 13th @ 1:30pm on Zoom
 - Register in RML
 - Schools are required to send a representative
 - Please complete the planning spreadsheet (emailed to ESE coordinators) ahead of this meeting
- MDCPS Meaningful consultation meeting
 - February 9th @ Redland Christian Academy or February 16th @ Immaculate Conception
 - Schools are required to send a representative

OWNERSHIP IN COMPLIANCE- FROM THE FLDOE:

For Most Schools, the Owner/Chief Administrator signs the Annual Survey, and the Director/Principal would sign the Scholarship Compliance Form. They are line 13 and line 14 on the Annual Survey. If line 13 isn't a person, it is a legal entity like a Church/Temple/Mosque, or Corporation then Line 14 would sign both the Annual Survey and the Scholarship Compliance Form. For the **Catholic Schools** we allow the Director/Principal to sign both the Annual Survey and the Scholarship Compliance Forms, if the Diocese would like to have it work that way. I try to get them to put the Diocese on line 13 so that it is easier to remember and mirrors what the other schools do as well, but some schools prefer to put the Bishop or someone else really high-up who technically might be the best option for the Owner/Chief Admin Title, but they aren't the person who can best handle questions and sign documents for the school. Which is allowable but can lead to confusion during busy times.

PROFESSIONAL DEVELOPMENT:

The Seventh Annual Blended Learning in Catholic Schools Symposium

This annual gathering is the convergence of thought leaders, innovators, and educators who are at the forefront of integrating technology into Catholic education.

BLiCSS offers a platform for discussing research-based practices, sharing experiences with blended and personalized learning, and shaping a unified vision for the future of innovation in our Catholic schools.

This year, we will delve into a topic of paramount importance and relevance: **Shaping the Vision of AI and Catholic Education**. As we witness the rapid emergence of AI and its impact on various sectors, including education, it's crucial to explore its role in Catholic schools.

I know that your insights and experiences are invaluable in this conversation. Whether you have implemented AI solutions in your diocese, are exploring possibilities, or have concerns and ideas about this technological integration, your participation will enrich the dialogue at BLiCSS.

Learn More and Register at [BLiCSS.org](https://bliclass.org)

SCHOLARSHIP REMINDERS:

- The scholarship compliance form for the FLDOE is due February 1, completed online, printed, signed, notarized, and mailed.
- Someone in the schools should be checking the SUFS EMA platform on a regular basis. They are finding that schools are not approving invoices and therefore, not receiving funds (one school had over \$400,000 sitting in accounts for two months).
- **Each school should either attend an AUP webinar (see attachment) or view the following video: [Agreed Upon Procedures \(AUP\) for Schools - Zoom](#)**

Step up renewal requirements vary depending on the school's year of application. Full renewal requirements are expected to be every three years. Please see the attachment for items requested and possible resources for both a Standard Renewal and Full Renewal.

TERRANOVA NEXT:

- The destruction of old testing materials should have taken place before Christmas break .
 - Please complete the following form to verify that old test documents have indeed been destroyed prior to the arrival of new documents: <https://forms.office.com/r/zPvUsFf18g>
- ADOM has been prioritized for distribution and we should receive testing materials by Feb. 2nd so that testing trainings can be conducted with your teachers during February 2nd early release afternoon.
 - It is very important that materials are reviewed immediately to determine if additional materials are needed.
 - Short Order ADD forms will be sent via email on Monday, February 5, 2024. Email back to FCCOrders@datarecognitioncorp.com by the end of day on Wednesday, February 7, 2024.
 - The additional materials will arrive no later than February 16, 2024.
- The DRC Insight portal is scheduled to open during the first week of February for online test preparation, scheduling of test sessions, etc. Schools will receive emails when their permissions are updated and access is opening.
- Trainings
 - Pre-Test Trainings for paper-pencil testing sites were held earlier this week. Here is the link to the trainings for School Assessment Coordinators: <https://www.brainshark.com/drc/vu?pi=zGiztOSYNzJECIz0>. Here is the link to the training for Teachers: <https://www.brainshark.com/drc/vu?pi=zHkzhVwwPzJECIz0>