

PACS (Principals Advisory Committee to the Superintendent) Minutes

December 1, 2022

In attendance: Dr. Jim Rigg, Gabriel Cambert, Brenda Cummings, Dr. Edwards, Lisa Dodge, Lisa Kempinski, Ana Garcia, Christine Gonzalez, Ana Casariego, Cristy Capote, Floredenis Brown, Sr. Carmen, and Zoe Doble (Virtually)

Welcome, Prayer, and Overview of Agenda:

- Opening Prayer
- Dr. Rigg reviewed and distributed agenda

Calendar Planning 2023-2024 School Year:

- Dr. Rigg mentioned that he had received several calendar suggestions
- Reviewed Calendar Planning Ideas for Discussion:
 - Half-Days
 - Parent- Teacher Conference Days
 - System-Wide PD Days
 - Holy Thursday and Floating Holidays
 - End of School Year possible half days or more teacher workdays
 - Additional Days Off
- Team spent 15 minutes in small group discussion regarding the ideas above.
- Once team reconvened, these were ideas discussed:
 - Half Day: Whether to eliminate 3rd Wednesday Half Days-
 - Suggestions:
 - Keep first Friday of month as half day and allow local schools to decide if they would use 3rd Wednesday half day or move it to another day that month as a floater half day.
 - Mixed feelings regarding the elimination of 3rd Wednesday half days due to lack of collaboration time.
 - State requires 4 hours of Instructional Time during Early Dismissal Days so suggestion to move Early Dismissal time to an earlier time.
 - Parent-Teacher Conference Days
 - Suggestions:
 - Not necessarily something that would be convenient to parent and teachers.
 - Maybe if there was flexibility on Early Dismissal days, those can be used for Parent Conferences
 - System-Wide PD Days:
 - Suggestions:
 - Data Day at the end of April to review Terra Nova Scores
 - OCS to provide a “structure” for principals to be able to plan PD Days at local level.
 - If there is a holiday; no PD Day the day after

- For high schools, it is difficult to have a system-wide PD in October since the first semester is so short.
 - If Early Dismissal is moved to an earlier time, maybe some PD Days can be eliminated.
 - Holy Thursday
 - Suggestions:
 - Holy Thursday to be a holiday and give local level 2 floating holidays.
 - End of School Year
 - Suggestions:
 - Possibility of having Early Dismissal the last week of school
 - Large Elementary Schools need more time to close out school year
 - Days Off:
 - Suggestions:
 - Columbus Day- team felt that Columbus Day should be off
 - Veteran's Day- in 2023 it is on a weekend; how would parents feel if it were not observed
 - Thanksgiving Break- YES
 - Moving end of 2nd Semester Ending for High Schools
 - Suggestions:
 - It was mentioned that students do better when semester ends in December than in January.
 - Principals Meetings
 - Suggestions:
 - Team agreed that quarterly meetings were good
 - New Teacher Orientation Date
 - Suggestions:
 - Due to World Youth Day, beginning of school year calendar will be a bit tricky... OCS will be looking to see how dates will fall together
 - Possible Principals Meeting in June
 - Suggestions
 - Would be good to discuss topics that need to be discussed before Summer
- Updates:
 - Salary Scale:
 - Salary scale for 2023-2024 school year has been sent.
 - In preliminary budget we should work with a likely increase in the employer costs of medical insurance.
 - OCS is looking into a possible increase in benefits for maternity and paternity leave.
 - Teacher's Aide Salary Scale:
 - A possible point system will be used to create a scale for aides.
 - Mental Health Task Force Meetings:
 - Three left
 - For Counselors, meeting will be more advanced/technical.

- 2 virtuals left- they will be split into levels depending on experience.
- Statistics Report Process:
 - Feedback
 - Digital was much easier: Possible suggestions... if mistakes were made in computation it didn't alert you.
- Upcoming Events:
 - Christmas Party
 - All School's Mass: Feb. 1st
 - All schools to take a flag or a banner representing school
 - Dr. Edwards to lead liturgical organization of mass
 - Brenda will be taking care of the seating
 - Gabriel will be taking care of the procession
 - Most schools are sharing buses
 - 10-12 kids per school plus 2 chaperones.
 - Drop off at 9:30am. Pick up between 11:15-11:30am
 - Signs on Buses of Schools stating which school it is dropping off.
 - Principal's Retreat:
 - Joe Paprocki- Retreat Leader affiliated with Loyola Press
 - Team agreed that it is important to include mass in retreat
- Council Topics:
 - Report Cards:
 - Rediker K-2nd
 - PD with Standard Based Grading for Rediker
 - NON-Numeric Grades in gradebook not associated with a percentage.
 - Lisa Kempinski will share video to PACS on how to enter Standardized Grading to Rediker
 - 8th Grade Certificates from Herff Jones
 - Must say "Certificate of Completion" vs "Diploma"
 - All Standards can be found on E-Library
 - HSPT- Elementary schools should have an open dialogue with parents regarding best options for high school depending on needs of children.
- Wrap up and Conclusion
- Next Meeting: January 12