

# ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

## PRINCIPAL NEWSLETTER SEPTEMBER 26, 2024



### UPCOMING EVENTS:

- Sept. 27:** Teacher Professional Development Day (Broward Convention Center; 8:15-12:30)
- Oct. 3:** Principals' Meeting (Archbishop McCarthy High School; 8:30-2:00)
- Oct. 4:** Early Dismissal (Professional Development)
- Oct. 11:** End of First Quarter
- Oct. 14:** No School (Columbus Day)
- Oct. 18:** Early Dismissal (Staff PD/Grade Preparation)
- Oct. 19:** Catechetical Conference (Our Lady of Lourdes Academy)
- Oct 21:** CET Course begins

### A MESSAGE FROM THE SUPERINTENDENT

Dear Principals,

I am looking forward to seeing you at tomorrow's Teacher Professional Development Day. Please carefully review the various emails related to this event that have been distributed in recent days. It is important that you clearly understand such details as parking/bus drop-off, seating assignments, etc. so that we can have a smooth event. Remember that all attendees must be present in the Convention Center no later than 8:15 AM!

We have already passed the midway point of the first quarter. I hope that all elementary schools have now scheduled (if not already had) the first meeting of their School Advisory Council (SAC). Please remember to review the SAC Guidelines very carefully and work with your pastor to make adjustments to your Council. If you need any assistance or have questions, you are very welcome to contact Dr. Edwards or me.

This Sunday is the Feast of the Archangels. May God's angels protect and guide us always and lead us into a closer relationship with Christ!

Yours in Christ,

Jim Rigg, Ph.D.  
Secretary of Education  
Superintendent of Catholic Schools

### Amendment 4:

Please see Dr. Rigg's recent email about our efforts to oppose Amendment 4. It is very important that all schools do their part to spread awareness of this Amendment. Please work with your local Respect Life Coordinator as you reach out to families and other stakeholders in your school community.

### Boca Raton Museum of Art:

The Boca Raton Museum of Art is hosting an exhibit on Spanish Baroque Art, with a particular focus on Catholic artwork, from Nov. 7-March 30. See the **attached** documents for more information on this exhibit as well as the museum's general educational program. Special tours are available to Catholic schools and can be customized for the age of the students (grades K-12).

### Certification:

**PMP Applications are due October 1<sup>st</sup>.** Please send a COPY of the enrollment form, temporary certificate, SOE, and a check for \$50 made payable to ADOM to Shannon Isek at the Office of Catholic Schools.

**Request Links:** Please use the links to make requests. They include the following:

- RML Update Requests: <https://forms.office.com/r/fmYMNxEN4C>
- Certification Renewal Requests: <https://forms.office.com/r/DeuXTPPFwV>
- VOE and PE Requests: <https://forms.office.com/r/kJbNgdGbL8>

### Clinical Educator Training (CET) 2024:

Clinical Educator Training will be offered asynchronously through CAVA **October 21 – November 8**. The course is open to qualified educators with the responsibility of conducting teacher observations (principals, assistant principals, mid-level administrators, deans, and department chairs). Qualifications include: Master's Degree in Educational Leadership or Master's Degree and Clinical Educator Certificate. **See the course information below.** Contact Dr. Rebeca Bautista ([rbautista@cava.academy](mailto:rbautista@cava.academy)) for questions about navigating the CAVA platform or Dr. LaTonya White ([lwhite@theadom.org](mailto:lwhite@theadom.org)) for questions about the course.

**Registration Dates:** October 7 – 18

**Registration Link:** [Clinical Educator Training 2024](#)

**Number of MIP:** 15 Leadership Points (with successful completion)

**Class Size:** 15 participants

**Cost:** \$45 per person

*Mandatory Course Orientation via Zoom: Monday, October 21 @ 1pm*

### Early Release Days:

We have two Early Release Days scheduled in the month of October. Remember that schools must ensure at least four hours of classes during Early Release Days, not counting lunch (if offered). The Oct. 4 Early Release Day should be dedicated to professional development; schools should not use this day for Faculty Meetings, early dismissal for teachers, etc. The Early Dismissal Day on Oct. 18 may be used for professional development and/or to provide teachers with an opportunity to finalize grades for the first quarter. If you need assistance with planning quality professional development, please contact Dr. LaTonya White ([lwhite@theadom.org](mailto:lwhite@theadom.org)).

### Election Resources:

The Florida Catholic Conference (FCC) has put together a number of resources to assist school families and employees with the coming election. This includes an issue-by-issue Voter Guide. The resources are on the FCC website at [Florida Conference of Catholic Bishops - Election Materials and Guidelines - Tallahassee, FL \(flaccb.org\)](#).

Remember that school employees should take care in discussing the upcoming election with students and parents. They should avoid promoting particular political parties or candidates when engaged in professional duties. Likewise, they should avoid taking positions publicly that would contradict Church teachings. If you experience any issues in this regard, please contact Lisa Pinto or Dr. Rigg.

### FCC: TerraNova Next & InView Spring Order Forms:

Principals and Test Coordinators should have received an email (dated 09/20/24) from Christine Kirk with instructions to complete the TerraNova Next & InView Spring Order Forms. Schools will have the option again this year to administer the TerraNova either online or paper-based. Please copy Dr. LaTonya White ([lwhite@theadom.org](mailto:lwhite@theadom.org)) when sending order forms to Joseph. **Order forms are due back to DRC by October 18, 2024.**

Below you will find a recorded session that walks through the steps to complete the order form (or forms if you also need to order large print)

Watch Me: Step by step for completing the **ONLINE Order Form**:

<https://www.brainshark.com/drc/vu?pi=zHdzbxCwazJECIz0>

Watch Me: Step by step for completing the **Paper Materials Order Form**:

<https://www.brainshark.com/drc/vu?pi=zGfz12WkQDzJECIz0>

Watch Me: Step by step for completing the **Large Print/Braille Order Form**:

<https://www.brainshark.com/drc/vu?pi=zG2z2QNZhzJECIz0>

### Mission of Catholic Education Workshop:

We are thrilled to welcome Jonathan Doyle, an internationally-renowned speaker and author, to the Archdiocese as part of his national tour. He will be speaking at St. Louis Covenant School on the afternoon of October 18, 2024 (i.e. during the early-release afternoon). Schools are invited and encouraged to send teachers for this unique and engaging talk. There is no cost for participation. During his talk, Jonathan Doyle will tackle the crucial topic of keeping the focus in Catholic schools on their true purpose: to participate fully in the mission of the Church by forming disciples. Jonathan will passionately address the challenge of staying true to the core mission of Catholic schools amidst various distractions and competing priorities. Drawing upon his extensive experience in the field of education, he sheds light on the importance of refocusing efforts on forming disciples who will carry the light of faith into the world. He will present a compelling case for unifying the mission of Catholic schools, emphasizing the crucial role they play in shaping the spiritual, intellectual, and moral development of students. He highlights the unique opportunity to shape young minds and hearts, preparing them to become faithful disciples who positively impact their communities and the world!

If you wish to send teachers to this even, please RSVP by 10/15/24 with the link below; more details regarding logistics to follow. Be prepared for an unforgettable and inspiring experience!

October 18, 2024

1:30pm-3:30pm

Msgr. Fetcher Fellowship Center

7270 SW 120<sup>th</sup> Street

Pinecrest, FL 33156

**RSVP HERE:** <https://forms.office.com/r/pSVyatZ7Wc>

### Religion Curriculum – Publisher Correlations (Elementary):

Sadlier and RCL Benzinger have provided us with correlations between our Religion Curriculum Standards and their publishing materials. We recommend that you use the correlations as a resource if you utilize Sadlier or RCL Benzinger textbooks. The Correlation documents can be accessed on the e-Library (go to Education – Schools – Academic Standards – Religion Standards).

**Secondary Schools Solidarity Day:**

The Feast of Our Lady of the Rosary is celebrated on October 7th and is a day to pray the Rosary in honor of the Blessed Virgin Mary. We refer to it as Solidarity Day. United as one community of Catholic educators, we invite the secondary schools to pray the Rosary on October 7, 2024, for the intentions of all of our students and families. This year especially, we seek the Blessed Mother's intercession for the defeat of Amendment 4 in Florida.

**Scholarships:**

FTC and FES-EO students must be enrolled in EMA **by 8 p.m. ET on Tuesday, October 15, 2024**, to be available for the next funding review at **100%** of their scholarship award (This includes EMA enrollment and family review and approval).

**School Advisory Council Guidelines:**

Elementary schools are requested to submit the School Advisory Council Guidelines executed by the pastor by Monday, October 7, 2024. The documents should be submitted electronically to Dr. Edwards ([dedwards@theadom.org](mailto:dedwards@theadom.org)).