

ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

PRINCIPAL NEWSLETTER



JOB FAIR!!!

Fishing for Candidates? Come cast your net at our Job Fair! We are seeking vibrant, enthusiastic representatives from your school to join us in a Spring recruitment event.

Save the date, time and place for **Saturday, March 18, 2023**, from **10:00 A.M. to 1:00 P.M.**, **Archbishop McCarthy High School Student Center.**

We'll be hosting a job fair and have chosen a Saturday morning well in advance of Easter break in the hopes of attracting candidates for faculty positions.

To reserve a table at the event, please R.S.V.P. to Isabel Guia Molina in HR, at igmolina@theadom.org.



A MESSAGE FROM THE SUPERINTENDENT

Dear Principals,

It was wonderful to see our principals at last week's Retreat. I hope this day was valuable as you draw closer to Jesus during this Season of Lent. This season is a wonderful opportunity to reflect upon our actions and decisions and make choices to live more closely to Christ. May your Lent be a time of renewal and healing!

Our next Principals' Meeting is not until April 27. As such, please continue to read this Newsletter carefully for important updates, and do not hesitate to reach out if you have questions or needs.

Yours in Christ

Jim Rigg, Ph.D.
Secretary of Education
Superintendent of Catholic Schools

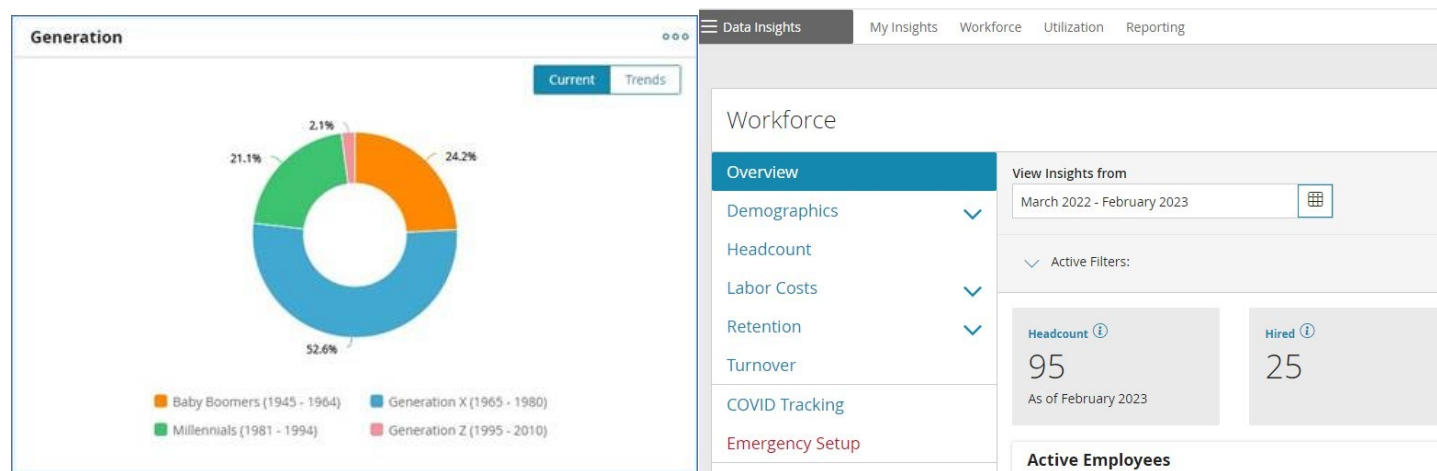
CERTIFICATION COORDINATORS: Please, remember to send certification renewal spreadsheet to teacher.certification@theadom.org so that renewal points can be submitted to the FLDOE for your school for those expiring in 2023. Spreadsheet template is found in the e-library. If you cannot find it, please reach out to teacher.certification@theadom.org

HMH Social Studies Series: FYI-The following information was found in the second grade into Social Studies book: Neighborhoods and



Community. Copyright@2018.

HUMAN RESOURCES: Did You Know? Target your recruiting and workforce planning by getting a snapshot of your workforce, from your headcount to the turnover rate, to the breakdown by generation, and more. To do so, access Paylocity’s Data Insights Dashboard (your entity HR person can show you how). Here is a snapshot of one of our schools, below, at the current point in time:



OBSERVATIONS: Beginning in the 2023-2024 school year, **individuals using the new walk-through and/or summative observation tool will need to have current professional certification in Educational Leadership or possess Clinical Educator Training.** These qualifications include all administrators, mid-level administrators, and department chairs.

Training is currently being offered through Nova Southeastern University. For questions on registration and course access, contact Zaria Montanez at zm217@nova.edu.

PRESCHOOL GRANT OPPORTUNITY: American Rescue Plan Act (ARPA) Grant - Round 2

The deadline to apply for Child Care Stabilization Grant Program Round 2 funded through the American Rescue Plan Act (ARPA) is February 28, 2023. If you have not submitted an application please do so to the Early Learning Coalition as soon as possible. Do not wait until the last minute.

Schools/Preschools can apply for this grant if they are deemed child care by the Department of Children and Families (DCF) and meet either condition A or B below:

- A. They were licensed, registered, or regulated under the appropriate state or local law **on or before March 11, 2021**. In Florida, this includes:
 - o Licensed Child Care Facilities
 - o Religious Exempt Programs
 - o School Readiness Contracted Wrap Around Programs
 - o Before and After care School-Age Only Programs (up to age 13) – **must have DCF determination letter**

OR

- B. They were licensed, registered or regulated after March 11, 2021 **AND** are contracted for the School Readiness program.

Should you have any questions please contact Gabriel Cambert (gcambert@theadom.org) in the Office of Catholic Schools for more support.

PROFESSIONAL DEVELOPMENT (BROWARD AND MIAMI-DADE):

FREE FDLRS-South Online Professional Development Opportunities: The following free online Professional Development Alternatives virtual courses will be offered by FDLRS-South from March 6, 2023 through May 12, 2023. Participants will receive inservice credit points for their completion of course activities:

- **Differentiating Mathematics Instruction (30 MPP)** - This course enables educators to develop, increase and demonstrate knowledge about how to apply the guidelines of differentiating instruction to mathematics instruction. Emphasis is on evidence-

based practices structured by a responsive decision-making framework in order for all students to achieve at the highest possible level. Content includes how to use pre-assessment, continuous assessment, and summative assessments to design and deliver effective lessons for initial instruction in mathematics and how to effectively use flexible small group instruction to respond to individual learner needs.

- **Differentiating Science Instruction (30 MMP)** - This course enables educators to develop, increase and demonstrate knowledge about applying the guidelines of differentiation to science instruction for the purposes of increasing student achievement for all learners. Content and activities emphasize how to use pre-assessment, continuous assessment, and summative assessments to design and deliver effective science lessons for whole group initial instruction and how to effectively use flexible small group instruction and individualized instruction, when needed, to respond to each student's needs.
- **Exploring Structured Literacy (40 MPP)** - The Exploring Structured Literacy course was designed in response to the 2017 Florida Statute 1012.585(3), which requires that Florida educators in specific coverage areas participate in a minimum of two college credits, or 40 in-service hours of professional learning related to the use of explicit, systematic, and sequential approaches to reading instruction, developing phonemic awareness and implementing multisensory intervention strategies. In order to appropriately meet the literacy needs of all students in the academic environment, this professional learning opportunity emphasizes reading instruction that builds a strong, cumulative, and logical foundation of structured literacy. Components of structured literacy include phonology, sound-symbol correspondences, syllables, morphology, syntax, and semantics.
- **Introduction to Assistive Technology (20 MPP)** - This course enables educators to develop, increase and demonstrate knowledge about assistive technology devices and services and the process of helping students with disabilities select, obtain, and use assistive technology. Content includes information about the impact of identified areas of disability including vision, auditory, physical, communication, intellectual, and cognitive processing, and how assistive technology devices and services provide support.
- **Matrix of Services (5 MPP)** - This course enables educators to develop, increase and demonstrate knowledge about the Matrix of Services. Content and activities examine the requirements for matrix completion and provide the opportunity to accurately complete a matrix for students with disabilities. The course identifies how student educational needs and services impact the matrix funding document.

Click on the link to register for the courses above: <https://forms.office.com/r/bamB8GEB6y>

FDLRS COURSES: Register through RML for the courses below at least 3 days prior to the event. Space is limited.

Accommodations: Assisting Students with Disabilities: This virtual professional development will assist teachers in how to better understand and make the necessary accommodations for their curriculum and assessments to meet the diverse learning needs of students with disabilities.

Date: 03/01/2023

Time: 9:00 a.m. - 12:00 p.m.

Location: Virtual/Online Zoom Link: <https://dadeschools.zoom.us/j/82361641447?pwd=blZPYWxMUDFHsk1MMVUzM0lheDhwZz09>

Meeting ID: 823 6164 1447

Passcode: fdlrs

Behavior Strategies: The purpose of this virtual professional development is for participants to learn proactive strategies that help avoid potential non-desired situations in the classroom, as well as reactive strategies to help manage non-desired events.

Date: 03/07/2023

Time: 9:00 a.m. - 12:00 p.m.

Location: Virtual/Online Zoom Link: <https://dadeschools.zoom.us/j/84103547957?pwd=dEVrVlBMMkRSa2xxTEtaTGRlZm1qdz09>

Meeting ID: 841 0354 7957

Passcode: FDLRS

Writing IEP Goals: This virtual professional development will assist teachers in how to better write compliant annual measurable goals for students with disabilities that are based on data and individual needs.

Date: 03/14/2023

Time: 9:00 a.m. - 12:00 p.m.

Location: Virtual/Online Zoom Link: <https://dadeschools.zoom.us/j/82168234670?pwd=bmxnSER6bnBnaUc2S0Yycm1FckxFUT09>

Meeting ID: 8216823 4670

Passcode: fdlrs

New Exceptional Student Education Teacher Coaching Series- Tech Tool to Support Struggling Readers: Immersive Reader: This virtual professional Learning Coaching session will offer new Exceptional Student Education (ESE) teachers awareness of evidence-based practices that provide specific approaches and strategies that improve student performance. This unique session will review the tech tool Immersive Reader, which supports struggling readers, and grant participants the opportunity to network and exchange best practices.

Date: 03/15/2023

Time: 5:00 p.m. - 6:00 p.m.

Location: Virtual/Online Zoom Link: <https://dadeschools.zoom.us/j/85224967293?pwd=ZXRnMFZzdjE5VWFvSWt1S1ExclZaUT09>

Meeting ID: 852 2496 7293

Passcode: FDLRS

Universal Design for Learning: This face-to-face professional development will assist teachers in better understanding and utilizing Universal Design for Learning (UDL) strategies to meet the diverse learning needs of all students, including students with disabilities. This session will provide participants with information on the three principles of (UDL), Representation, Expression, and Engagement. UDL is a scientifically valid framework for guiding instruction. It reduces barriers in instruction, provides appropriate accommodations and supports and maintains high achievement expectations.

Date: 03/16/2023

Time: 8:30 a.m. - 3:30 p.m.

Location: JRE Lee Educational Center 6521 SW 62 Ave 33143 Room #18

Accommodations: Assisting Students with Disabilities: This virtual professional development will assist teachers in how to better understand and make the necessary accommodations for their curriculum and assessments to meet the diverse learning needs of students with disabilities.

Date: 03/16/2023

Time: 9:00 a.m. - 12:00 p.m.

Location: Virtual/Online Zoom Link: <https://dadeschools.zoom.us/j/82361641447?pwd=blZPYWxMUDFHsk1MMVUzM0lheDhwZz09>

Meeting ID: 823 6164 1447

Passcode: fdlrs

Disability Awareness: This face-to-face professional development opportunity will promote awareness of disability rights history and Florida eligibility categories as required in Florida Statute. It will prepare participants to better understand the identification process, legislation, and strategies to support students with disabilities within their classroom.

Date: 03/30/2023

Time: 8:30 a.m. - 3:30 p.m.

Location: JRE Lee Educational Center 6521 SW 62 Ave 33143 Room #18

New Exceptional Student Education Teacher Coaching Series- Classroom Accommodations: This virtual professional Learning Coaching session will offer new Exceptional Student Education (ESE) teachers awareness of evidence-based practices that provide specific approaches and strategies that improve student performance. This unique session will review classroom accommodations and grant participants the opportunity to network and exchange best practices.

Date: 04/12/2023

Time: 5:00 p.m. - 6:00 p.m.

Location: Virtual/Online Zoom Link: <https://dadeschools.zoom.us/j/85224967293?pwd=ZXRnMFZzdjE5VWFvSWt1S1ExclZaUT09>

Meeting ID: 852 2496 7293

Passcode: FDLRS

New Exceptional Student Education Teacher Coaching Series- Introduction to Accessibility:

This virtual professional Learning Coaching session will offer new Exceptional Student Education (ESE) teachers awareness of evidence-based practices that provide specific approaches and strategies that improve student performance. This unique session will review an introduction to accessibility and grant participants the opportunity to network and exchange best practices. Accessibility makes content and materials readily available and understandable for all types of learners.

Date: 05/10/2023

Time: 5:00 p.m. - 6:00 p.m.

Location: Virtual/Online Zoom Link: <https://dadeschools.zoom.us/j/85224967293?pwd=ZXRnMFZzdjE5VWFvSWt1S1ExclZaUT09>

Meeting ID: 852 2496 7293

Passcode: FDLRS

REGISTER ME LIVE:

- **Points** - Keep in mind that catechist certification classes count for 10 points toward catechist certification and 25 points on RML toward FLDOE professional certification. Please, ask the teacher to upload certificate of completion of virtual ADOM class to RML as an out of district class. If the certificate is not given because the class is in person, please ask the teacher to wait until catechist transcript is updated. They will need to upload transcript on RML as an out of district class to get the 25 points on RML.
- **Principals** - Please complete evaluation for Principals' Retreat on Feb 16, 2023 – Thank you. It was great to see you!
- **Virtus Training Points** – Moving forward, please give **6 RML points** to your teachers and staff for completing their **Virtus bulletins** (30min per bulletin - 6 hours for the entire year).

SCHOLARSHIPS: Step Up for Students (SUFS), highly encourages all schools to attend the Step Up Webinars. They are tracking school attendance and recommend a representative from all schools attend at least one of the webinars. The most recent webinar explains the 2022-2023 Agreed Upon Procedures. Please review the attachment and forward to the scholarship representative for your school. If you have any questions, please feel free to contact Beatriz at bramirez@theadom.org.

SCHOLAS (HIGH SCHOOLS ONLY): Attached, you will find the brochure announcing a training workshop sponsored by Scholas. Scholas Occurrentes is an international organization created by Pope Francis in 2013 to promote cultural encounters between young people through education and interactive activities. Scholas currently collaborates with half a million educational institutions in 190 different countries. We want to ensure that our school campus ministry programs are involved in this valuable organization. To launch the initiative, we would request that Directors of Campus Ministry in each of the secondary schools attend the workshop on March 11 and 12. This will be followed by a meeting with the Superintendent and me for debriefing and future planning. If the Director of Campus Ministry cannot attend, please ensure that another representative of the school attends the workshop and the follow-up meeting. Advise this office of the name of the person who will attend your school.

If additional information is needed, or if you have questions, please contact Dr. Edwards via telephone or email. Additional information will follow.

UPCOMING EVENTS:

- February 21-March 10: TerraNova Testing window
- Mental Health Task Force: Time: February 28, 2023 at 10:00 AM;
<https://us02web.zoom.us/j/81114466454?pwd=aXExa3c4dGNEQlQwclhoMlE1TjV1UT09>
- March 13: Last day to ship TerraNova answer documents
- Mental Health Counselor Meeting: Time: Apr 25, 2023 at 10:00 AM;
<https://us02web.zoom.us/j/83553893168?pwd=NytreStoWFYvY0FwRzVyKzIPNjN4QT09>
- Mental Health Task Force: Time: Apr 25, 2023 at 01:00 PM;
<https://us02web.zoom.us/j/88178979426?pwd=aWNYckpzZEx1L2o1V2Eva1lyS3ltUT09>

DUE DATES:

- February 10: Teacher Salary Worksheet (Percent of Scale) due to the OCS
- March 15: High School Budget template, Estimate Sheet and Sign Off form are due to OCS
- April 3: Elementary School Budget template and Sign Off form are due to OCS
- Prior to May 1: Any outstanding documents for scholarship compliance are due to FLDOE
- June 16: Contract/Employment letters are due to the OCS