

# ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

## PRINCIPAL NEWSLETTER AUGUST 15, 2024



HAPPY FEAST OF THE ASSUMPTION OF MARY!

### A MESSAGE FROM THE SUPERINTENDENT



Dear Principals,

It is wonderful to welcome back our students to our Catholic schools. I know you share my joy as classes begin. While the summer is always a pleasant time for rest and planning, the true ministry of Catholic education is lived out when our students and teachers are back with us!

As with prior years, we will continue to use this Newsletter to highlight important updates, announcements, and resources. Please carefully read the items below and do not hesitate to follow up as needed. The purpose of the Office of Catholic Schools is to support the mission of Catholic education, particularly as lived out through our school leaders!

May God bless us, through the work of his Holy Angels, as the new year begins!

Jim Rigg, Ph.D.  
Secretary of Education  
Superintendent of Catholic Schools

### UPCOMING EVENTS:

- Aug. 19:** Handbooks due to OCS
- Aug. 27:** High School Principals' Meeting (12:30-2:30, Pace HS)
- Sept. 2:** Labor Day (Schools closed)
- Sept. 6:** Early Dismissal (PD)
- Sept. 10:** SAC Webinar (Elementary Schools; 10:00 AM or 1:00 PM)
- Oct. 3:** Principals' Meeting

### CERTIFICATION:

**RML Updates:** Please submit RML Updates (active, inactive, transfer) to the link **ASAP**. In order for teachers to earn MIPs, they must have an active account in RML.

**Requests Links:** For the 2024-2025 school year, we will continue to use the same requests links that we began using in the 2023-2024 school year. They include the following:

- RML Update Requests: <https://forms.office.com/r/fmYMNxEN4C?origin=lprLink>
- Certification Renewal Requests: <https://forms.office.com/r/DeuXTPPFwV?origin=lprLink>
- VOE and PE Requests: <https://forms.office.com/r/kJbNgdGbL8?origin=lprLink>

**PMP:** The deadline for PMP registration is October 1, 2024. An updated PMP Handbook is forthcoming.

### FCC NEW ADMINISTRATOR'S CONFERENCE:

The Diocese of St. Augustine is hosting the New Administrators' Institute September 24-26, 2024 at Marywood Retreat and Conference Center. The deadline to register and pay is September 1. Details, including the registration link, are available here:

<https://www.dosaeducation.org/nai>

### FEDERAL PROGRAMS

#### MIAMI-DADE FEDERAL PROGRAMS

**Title I - Services** (PD as well as instructional) have been cleared to start. So, your Title I programs should be up and running before the end of August. If not or if you have any questions/concerns, please email [gcambert@theadom.org](mailto:gcambert@theadom.org).

**Title II -** Please continue to submit PD requests via our ADOM Microsoft Forms links so that we can plan and fund them accordingly. If you would like to get conference attendance costs reimbursed using Title II, please contact [gcambert@theadom.org](mailto:gcambert@theadom.org) several months in advance of the conference. Pre-approval must be sought, and the conference must be listed on the [NEFEC website](#), in order for you/your staff to get reimbursed. Failure to obtain this pre-approval in advance of the conference will result in no reimbursement. (We will not be requesting conference reimbursements from MDCPS Title II funding, but will instead only obtain reimbursement from the statewide Title II funding/NEFEC).

**IDEA** - MDCPS should be completing evaluations for parentally-placed private school students in a timely fashion. If you receive reports of any issues with this child find process (i.e. the timeline is not being followed, RTI is being required, etc.), please email [ESE@theadom.org](mailto:ESE@theadom.org). The more students already privately identified that we can help become eligible through the county, the more equitable funding is generated and accessible by eligible students.

#### **BROWARD FEDERAL PROGRAMS**

**Title I** - Required meaningful consultation meeting 9/5/24 at 1:00pm via [Microsoft Teams](#). Please pencil in your calendar another required meaningful consultation meeting with BCPS on 1/16/2025 at 11:00am.

**Title II** - See email dated 8/13/2024 from Dr. Varsamis at BCPS regarding participation in the training session titled: Evaluating and Measuring Impact of Professional Learning on Teacher Growth and Student Achievement 2024-2025 SY. They have expanded their training date options and request your response to this [survey](#) by August 30, 2024, should you be interested in attending any of the sessions.

Please continue to submit PD requests via our ADOM Microsoft Forms links so that we can plan and fund them accordingly.

If you would like to get conference attendance costs reimbursed using Title II, please contact [gcambert@theadom.org](mailto:gcambert@theadom.org) several months in advance of the conference. Pre-approval must be sought, and the conference must be listed on the [NEFEC website](#), in order for you/your staff to get reimbursed. Failure to obtain this pre-approval in advance of the conference will result in no reimbursement. (We will not be requesting conference reimbursements from BCPS Title II funding, but will instead only obtain reimbursement from the statewide Title II funding/NEFEC)

**Title IV** - In the last couple of weeks, schools should have received approval notification and more information in order to start using the allocated funds. If you have not, please email [gcambert@theadom.org](mailto:gcambert@theadom.org).

**IDEA** - BCPS should be completing evaluations for parentally-placed private school students in a timely fashion. If you receive reports of any issues with this child find process (i.e. the timeline is not being followed, RTI is being required, etc.), please email [ESE@theadom.org](mailto:ESE@theadom.org). The more students already privately identified that we can help become eligible through the county, the more equitable funding is generated and accessible by eligible students.

#### **NEW ADMINISTRATOR INSTITUTE (NAI)**

The Florida Catholic Conference New Administrators' Institute is a collaborative effort of all seven (Arch)Dioceses in the Province of Miami. The goal is to provide professional development for Catholic school administrators. It is designed as an experience tailored to administrators (principals, midlevels) new to the Florida Catholic school system and those beginning or completing their first or second year as an administrator.

The Institute will take place September 24-26, 2024 at the Marywood Retreat and Conference Center (235 Marywood Dr., St. Johns, FL 32259). Part of the cost is funded through Project RICE and participants only need to pay \$400\*, which includes meals and accommodations. Registration fees are due by September 1, 2024. Travel costs must be arranged separately. \*The FCC is working with the FLDOE to get the New Administrators' Institute on the approved conference reimbursement list using Title II monies through the North East Florida Educational Consortium (NEFEC). Last year, 67% of the participant's cost was reimbursable by statewide Title II through NEFEC.

Attendance is optional for administrators. Please register as soon as possible since we are looking forward to a full house again this year and seating is limited. For more information on/to register for the Institute, visit: [www.dosaeducation.org/nai](http://www.dosaeducation.org/nai)

#### **PRINCIPAL PHOTO DIRECTORY:**

We are putting the finishing touches on the annual Principal Photo Directory! You can expect to receive the Directory in the next few days. We hope this is a helpful resource as we build our community of school leaders.

#### **PROFESSIONAL DEVELOPMENT DAY – SEPT. 27:**

Plans are coming together for the system-wide Professional Development Day on Friday, Sept. 27. As announced at the Principals' Meeting, this day is required for all education personnel (e.g. teachers, principals, counselors, etc.). The day will take place from 8:30 AM-12:30 PM at the Broward Convention Center. The day will include Mass with Archbishop Wenski, a keynote on Artificial Intelligence, and a chance for teachers to engage in collegial conversations. More information will be distributed closer to the date. Please make certain that your teachers are aware of this event. We encourage teachers to carpool to the Convention Center or even utilize rented buses.

#### **SCHOOL ADVISORY BOARD (SAC) TRAININGS (Elementary):**

As announced in Dr. Rigg's recent emails, all elementary principals, school pastors, and other key administrators are asked to attend a training on the new School Advisory Council (SAC) Guidelines. Two trainings will be offered on September 10 at 10:00 AM and 1:00 PM. Each training will be identical, so you need only attend one. More information, including links to each meeting, can be found in Dr. Rigg's email.

#### **STEP UP:**

**New Service- Offerings:** Now is an excellent time to set up Service Offerings in EMA to extend your community reach and meet student needs. Use this feature to create individual classes and after-school activities that families can select from the Marketplace. Additionally, Service Offerings allow FES-UA students to pay tuition and fees with their account balance. For more details, visit the Service Offerings tab in EMA, check out [Navigating the Service Marketplace for School Providers](#) video, or contact your Regional Manager.

**Purchasing Guides:** The 2024-2025 Purchasing Guides for FES-UA, FTC, PEP, and FES-EO are now available. Handbooks are coming soon!

**Reminder:** Families must approve their student's quarterly payment in EMA *before* funds are disbursed to the school.



(Photo of Bulletin Board at St. Timothy School)