
ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

PRINCIPAL NEWSLETTER AUGUST 1, 2024



A MESSAGE FROM THE SUPERINTENDENT

Dear School Leaders,

I am looking forward to seeing you at the Principals' Meeting tomorrow (Friday, August 2). The start of the school year is always a joyous time as we welcome back our students and teachers! However, it is also a time in which we communicate a lot of updates and other information. Please do your best to remain on top of all of this information and follow up with the appropriate OCS staff member as needed.

In addition, this is the time of year in which we collect Student/Parent and Teacher/Staff Handbooks. For elementary schools, please email a copy of these handbooks to Dr. LaTonya White (lwhite@theadom.org). For high schools, these handbooks should be emailed to Dr. Donald Edwards (dedwards@theadom.org). Please send these handbooks no later than August 19.

May God's blessings be with us as the new year begins!

Jim Rigg, Ph.D.
Secretary of Education
Superintendent of Catholic Schools

UPCOMING EVENTS:

- August 2:** Principals' Meeting (Immaculata La Salle High School, 8:45-3:00)
- August 5:** New Teacher Orientation (Monsignor Pace High School, 8:45-12:30)
- August 6:** First day for teachers
- August 13:** First day of classes
- August 29:** New Principals' Meeting

ATHLETICS:

PLAY LIKE A CHAMPION TODAY

Physical Education instructional materials for grade schools must be ordered by September 24, 2024. The curriculum is now divided by grade levels: 5, 6, 7, 8. Instructional objectives are progressive. Interdisciplinary instruction (Phys Ed & Religion) is encouraged.

Parent training (for parents of participating athletes) is required. Schools must maintain records of parent training.

Coach's training is required. No coach - - - volunteer or paid - - - may begin coaching students until they complete the training.

Dade County grade school coaches' training is scheduled for August 20 and September 3 at St. Theresa School at 5:30 pm. **Broward County training** is scheduled for September 4 at St. Ambrose School at 6:00 pm.

ELEMENTARY SCHOOL ATHLETIC HANDBOOK will be promulgated during fall semester.

Athletic Directors should review the handbook with all coaches and each coach should sign the Athletic Handbook Affirmation Form as well as the, the ADOM Security Plan (which confirms that they have reviewed the Athletic Program EOP) and the Athletic Supervising Assignment.

Reporting protocol for emergencies during athletic events: Call 911, Athletic Director, Principal, Moderator, Superintendent (or designee)

Athletic Directors' Meeting for grade school AD's will be held at Monsignor Pace High School from 12:00 – 3:00 on August 7, 2024.

CERTIFICATION:

Certification and RML Training for Certification Coordinators: We will be hosting an online certification and RML training class on August 8th at 1:00PM for certification coordinators. Mike Diaz will also be in the training. Registration is still open on RML. If coordinators need assistance registering for it, please have them email teacher.certification@theadom.org.

Requests Links: For the 2024-2025 school year, we will continue to use the same requests links that we began using in the 2023-2024 school year. They include the following:

- RML Update Requests: <https://forms.office.com/r/fmYMNxEN4C?origin=lprLink>
- Certification Renewal Requests: <https://forms.office.com/r/DeuXTPPFwV?origin=lprLink>
- VOE and PE Requests: <https://forms.office.com/r/kJbNgdGbL8?origin=lprLink>

E-RATE:

FCC Update to E-Rate Program Will Help Students Do Homework Anywhere (Recently published in *Education Week*)

You may now include provision of Wi-Fi hotspots to students who do not have adequate access to internet and broadband services at home in your E-Rate funding request. Additional information will be forthcoming from E-Rate Program LLC.

Read the article at this address: [FCC Update to E-Rate Program Will Help Students Do Homework Anywhere | Pineapple Report](#)

ESE SYMPOSIUM:

We will not be hosting a new ESE Symposium this year, since we still have access to the prior recordings from 2020, 2021, 2022, and 2023. **Attached** are the registration links for each of those years, including the topics contained in each year. Please share it with all your faculty/staff. If anyone has questions, they should contact ESE@theadom.org.

Note: If teachers want to count their attendance at these webinars as SWD points for state certification renewal, they simply need to upload the certificates (generated by the webinar system) into RML as an out-of-district course. The local MIP/RML coordinator would then have to approve that submission.

I-READY IMPLEMENTATION TRAINING:

i-Ready will be hosting TWO training options via Zoom: **August 7 from 12pm-2pm** and **August 8 from 9am-11am**. Please login to RML to sign-up for **ONE** session for faculty and staff to attend. This training is for all educators who are responsible for implementing and administering i-Ready in the 2024-2025 school year.

NEW TEACHER ORIENTATION:

Remember that all teachers who are new to the Archdiocese must attend the New Teacher Orientation on Aug. 5 at Monsignor Pace High School (8:30 AM-12:30 PM). This includes teachers with prior experience outside of the Archdiocese (i.e. in public schools, other dioceses, etc.). New teachers of all subjects and grade levels should attend. Remember that you should register ALL new teachers ahead of this orientation via the following link: <https://forms.office.com/r/UEKaiSni2G>.

Teacher aides/assistants may attend at the discretion of the principal. Please use the same link above to register any aides/assistants who will attend.

POLICY HANDBOOKS:

Copies of various policy manuals have been added to the e-Library. These include such documents as the 2024 Policy Manual for School Administrators, new Parent Covenant Agreement, Verbatim Policies, etc. Remember that the e-Library is a helpful resource for various policies, forms, and other documents!

RESPECT LIFE – AMENDMENT 4

All schools (ADOM and Independent) are asked to complete the survey regarding Amendment 4, per the recent emails from Sr. Elizabeth Worley. In this survey, you will be asked to indicate contact information for you, your media/communication representative, and a Respect Life representative. Please complete this survey by Aug. 2. The survey link is: <https://adomdevelopment.typeform.com/to/dQVxlr0O>

THEOLOGY SCHOLARSHIP OPPORTUNITY

Applications are being accepted for the Rev. Monsignor Larry Droll Scholarship for Catholic Laity. This scholarship is available to lay Catholic men and women who have a Bachelor's in theology (or equivalent) and wish to pursue a graduate degree. Scholarships are for \$2,000. For more information, visit www.cliu.com.



ADOM Teaching & Learning Corner

Please update your testing coordinator for your school by **August 9** here: [Terra Nova Testing Coordinator 2024-2025](#)

DRC has created two custom reports for the FCC scholarships that you may now download for submission to the FLDOE (if you have not done so already). Please review the quick recorded video and included step by step directions to run the two reports (FTC and FES).

How to access the Florida Scholarship Reports for State Submission (FTC and FES):

<https://www.brainshark.com/drc/vu?pi=zG0zABpSKzJECIz0>

Quick Reference Guide: [CLICK HERE](#)

FCC Accreditation resources may be found in the [Florida Catholic Conference Accreditation Program](#). Click the *Administrator Information* tab.

[Florida Catholic Conference Accreditation Program](#)

The Florida Catholic Conference accreditation program accredits all the catholic schools in Florida. It gives information on finding catholic schools Florida. It also gives scholarship information to attend schools in Florida. School Choice Expansion in Florida. Current Catholic school jobs and employment in Florida are listed. Current catholic school teaching jobs in Florida are listed. Current catholic school job openings. Current catholic school employment. STEM and STEAM schools is also being taught in catholic schools.

eas-ed.org