

## PACS (Principals Advisory Committee to the Superintendent) Minutes

September 1, 2022

In attendance: Dr. Jim Rigg, Dr. Donnie Edwards, Gabriel Cambert, Brenda Cummings, Lisa Dodge, Lisa Kempinski, Christine Gonzalez, Ana Casariego, Jocelyn Zlatkin, Christy Capote-Alonso, Floredenis Brown, and Sr. Carmen Fernandez, and Zoe Doble (virtually)

Welcome, Prayer, Overview of Agenda

- Opening prayer
- Welcome to the new members: Jocelyn Zlatkin and Christine Gonzalez
- Agenda was distributed and reviewed

Overview of PACS in 2022-2023

- Bylaws and Role of Members
  - Bylaws were distributed via email
  - Purpose of PACS: Two-way communication between the OCS (Office of Catholic Schools) and the schools
  - Members of PACS meet with their council regularly (virtually or in person) for collaborative dialogue, relay information from PACS, and to solicit general questions. Dialogue should be solution oriented. Send summary to [jrigg@theadom.org](mailto:jrigg@theadom.org).
  - Role of PACS members: come to meetings and organize and run council meetings
  - 3-year term for members unless you resign or leave your current school. Term may be renewed.
  - First council meeting in the month of September
- PACS Meetings
- Council Meetings
  - Remind them to fill out evaluations in RML (Register Me Live). Comments are read.

Reflection on Recent Meetings

- Principals' Meeting on August 2
  - Comments: productive meeting, reused materials, enjoyed the speaker, like mass at the beginning, positive pastor involvement, and someone mentioned they did not like assigned seating but others like assigned seating
  - Next meeting during "Bridging the Gap" on October 11
- New Teacher Orientation on August 9
  - Comments: wonderful event, all topics covered, sense of larger community, evident the difference between being a teacher and a catholic school teacher, and positive responses from new teachers
  - Discussed continuing event next year. It makes sense to do it the day before the teachers start. Will wait until calendar comes out.
  - May do a compressed version later in the year during an early dismissal day to catch any teachers who missed or were hired late.

## School Safety Training

- Should have an Emergency Operations Team in your school
- Working on your Emergency Operations Plan for submission to the OCS
- Discussing additional trainings for the schools
- Broward county switched from colors to words for drills
- What is it that the schools need? What can the OCS provide in terms of emergency preparations and school safety?
  - Get information about vox boxes
  - Response language
  - Advocacy for officers on campus
  - List of resources and contacts for various trainings (For example, CPR)
  - Trainings
- Discussed quick response systems, Safer Watch, ...
- Consider putting together an ADOM (Archdiocese of Miami) safety committee. Everyone agreed that there would be value in that.

## School Calendars

- 180 days
- 11-1pm dismissals
- Some discrepancies as OCS has collected and reviewed calendars: Delayed start (PK), 9 extra 1pm dismissals, 22- noon dismissals, dismissal at 11am, early 8<sup>th</sup> grade promotion ceremonies
- Concern: Loss of instructional time and scholarship compliance
- 8<sup>th</sup> Grade promotion ceremony cannot be earlier than June 2
- The last day for PK-8 is June 9 (If an 8<sup>th</sup> grader is not in attendance, they are to be marked absent.)
- May not move teacher workdays (start and end dates)
- Update calendar as needed and resend to [bcummings@theadom.org](mailto:bcummings@theadom.org)

## Elementary Behavior Matrix

- Matrix was distributed via email
- Matrix is for 6<sup>th</sup>-8<sup>th</sup> graders ONLY
- The matrix are recommendations with reasonable responses to challenging behaviors.
- Definitions are included
- The only mandates are the red "C" which means to call the superintendent
- The document does not have final approval yet. ALL recommendations or input is appreciated.
- Recommendations: posting violent images should include a call to the superintendent
- Some discretion in the matrix
- The matrix is an administrative tool NOT for classroom behavior response.
- Do not share the matrix yet. Share additional feedback before it is rolled out. Looking to send out in October.
- Principal is sharing with OCS a Discipline Referral Flow Chart
- Email [dedwards@theadom.org](mailto:dedwards@theadom.org) with recommendations and feedback

Requests for a system-wide blanket forgiveness policy for teachers with children at other schools to remain free in the aftercare program.

Dr. Rigg has not given up on a system-wide tuition discount.

#### Educational Policy Revision – Questions and Discussion

- Revision this fall. We know that some policies need to be reviewed.
- Feedback: honor roll, question regarding weighting (they can determine at the school level), homework and grading (no policy about no homework), appreciate having the manual for continuity, minutes
- Homework should enhance the learning process
- High School Feedback: has an issue with nothing less than a 50 on the report card and has concerns that it gives them a wrong impression of reality, question about taking the .5 virtual requirement during the school day
- Will discuss 50% grading policy at the high school cohort meeting

#### Principal Topics

- Policy regarding courses that are approved by the school when taking ADOM VCS classes. Discussion ensued. Will discuss at the high school cohort meeting.
- Concerns about cost of Play Like a Champion and communication
- Communication regarding athletics
- Google Summit was excellent
- Concerns about pulling teachers out of schools for meetings
- Statistics report is being put electronically. The due date cannot change.
- Discussed disqualification list
- Catechist courses- Not all courses are offered every semester. Only specific courses will be offered each semester. (Requested to discuss in cohort meeting.)
- Faculty retreats can count as renewal points, but must be preapproved by Sr. Karen.
- FES-UA can be funded at any time.

Next meeting is October 6 at Pace. Next principal meeting is on October 11 during “Bridging the Gap”.