

ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

PRINCIPAL NEWSLETTER OCTOBER 26, 2023



UPCOMING EVENTS:



**FCC
CONFERENCE
2023**

November 12-14: We are looking forward to seeing everyone at the FCC Administrators' Conference November 12-14. The deadline to register is **October 31**. This conference is highly recommended, but not required.

October 28: Catechetical Conference at Archbishop McCarthy High School

Nov. 1: Solemnity of All Saints

Nov. 3: Early Dismissal (PD)

November 9-11: FCC Administrator Conference at the Wyndham Grand Clearwater Beach Hotel

November 28: Giving Tuesday
#GiveCatholic for
#GivingTuesday2023!

SAVE THE DATE!

- *Principals' Christmas Party: Dec. 13 at the Rusty Pelican (Key Biscayne); 12:00 PM*
- *Principals' Retreat: Feb. 6 at Flamingo Gardens (Davie); times TBD*



A MESSAGE FROM THE SUPERINTENDENT

Dear School Leaders,

We continue to monitor implementation of the expanded Family Empowerment Scholarships this year. If you continue to experience delays or other challenges with the payment of scholarships (particularly for students who were registered by Aug. 31), please contact Beatriz Ramirez at bramirez@theadom.org. Be certain to include a detailed description of your ongoing issues.

It was wonderful to see everyone at our Oct. 12 Principals' Meeting. The next time we will be together will be at the annual Principals' Christmas Luncheon (Dec. 13 at the Rusty Pelican). Advent and Christmas will be here before we know it!

Sincerely,

Jim Rigg, Ph.D.
Secretary of Education
Superintendent of Catholic Schools
Archdiocese of Miami
[ADOM :: Education \(miamiarch.org\)](http://ADOM::Education(miamiarch.org))

GRANT: Stronger Connections Grant: District applications are due November 8th. It is competitive, more information will come regarding the grant and approved districts.

OFFICE OF HUMAN RESOURCES: When engaging the services of a contingent workforce staffing company, for either temporary or permanent staffing; or a service provider whose employees work on your site for your benefit, please be aware of your responsibilities under the **Joint Employer Rule**. This Rule was strengthened by the Biden administration in July 2021 to protect employees working for one organization for the benefit of another organization. The legal exposure of our entities may be great when unaware of the labor practices of the vendor. Therefore, to reduce exposure please be careful to align your practices with the following:

- Non-Exempt employees who take second jobs with an entity service provider (i.e., food service, cleaning service) must receive overtime pay anytime the combined hours of each entity exceed 40 in a given week.

Your entity is also responsible for ensuring that the third-party service provider employing your employee on your entity, has legally defensible personnel practices. In other words: Your employee, your entity – you are responsible for their protection in their second job – even if it's through a vendor – because your entity is benefiting from their service through that job. Please ensure that the employees are paid at least minimum wage, overtime when required, and ON TIME.

In addition, please note the following **new information for Worker's Compensation:**

Carrier: Lloyds

Policy #: BP1027423

Policy term: 04/01/2023 to 3/31/2024

Please contact Human Resources with any Worker's Compensation questions or issues

PROFESSIONAL MENTORING PROGRAM: The following schools have teachers approved for the PMP this school year: (The school and teacher initials are listed):

- All Saints: CG and CP (Pending additional information)
- Archbishop McCarthy: NR and NP
- Archbishop Coleman Carroll: NS
- The Basilica School: AC and MB
- Christopher Columbus: IS
- Immaculata La Salle: RZ
- Our Lady Queen of Martyrs: PF and MA
- Our Lady of Lourdes Academy: MG, FF, SF, and MOR
- Our Lady of Lourdes Parish School: EB and AV
- St. Agnes Academy: GA, JG, IP, and MS
- St. Ambrose: DP
- St. Brendan Elementary: JS
- St. Brendan High School: RA and FE
- St. Michael: GT
- St. Gregory: JR, AS, JZ and KG
- St. Hugh: SM and CZ
- St. Louis Covenant: BL, CS, and CP
- St. Theresa: BS and MK
- St. Thomas Aquinas HS: ML, RC, JG, and EB
- St. Thomas the Apostle: FZ-G and KP
- St. Timothy: AS

If you have any questions or anyone has been left off, please feel free to reach out to bcummings@theadom.org.

REGISTER ME LIVE: Be sure to complete all evaluations in RML as soon as possible. We will be closing out the last principals' meeting very soon.

SCHOOL EMAILS: When providing your teachers with school emails, we are strongly recommending that you do not recycle email addresses. For example, counselor@____. This is causing issues in Register Me Live. The email becomes associated with an individual even if their account is inactivated. It also gives teachers access to emails and situations that occurred in the past.

Please consider changing all emails to a teacher's first initial and last name or some other variation.

SCHOOL READINESS: Schools Applying to Become School Readiness Providers: As part of the Prescreening Process, the Early Learning Coalition of Miami Dade and Monroe has announced a new protocol requiring that schools provide the ID of all corporate members listed on Sunbiz. This protocol **DOES NOT** currently apply to ADOM schools. If you have received this request, please disregard it. All ELC Prescreening staff have been made aware by the Department Director. If you need help with this process, please email Barbie Perdomo at earlyed@theadom.org.


TEACHER EVALUATOR: Reminder: All ADOM Observation Documentation Logs are due by **October 31**. Email them to bcummings@theadom.org.

VETERANS DAY: SCHOOL IS IN SESSION!!



Veteran’s Day is on Saturday, Nov. 11. Since this is a Saturday, there is no scheduled school holiday (i.e. school is in session on Friday, Nov. 10). This is a wonderful time to plan activities discussing our veterans including making cards, a guest speaker, or interviewing a veteran.

All Saints Day



GRACIOUS GOD, OPEN MY EARS TO HEAR THE MESSAGE YOU HAVE PREACHED IN THE LIVES OF THOSE UPON WHOSE SHOULDERS I AM STANDING TODAY. BY THE POWER OF YOUR HOLY SPIRIT MAY WHAT WAS ALIVE IN THEM BE ALIVE IN ME. IN THE NAME OF THE ONE WHO DEFEATED DEATH AND OPENED THE WAY TO ETERNAL LIFE, JESUS CHRIST OUR LORD. AMEN.