

ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

PRINCIPAL NEWSLETTER

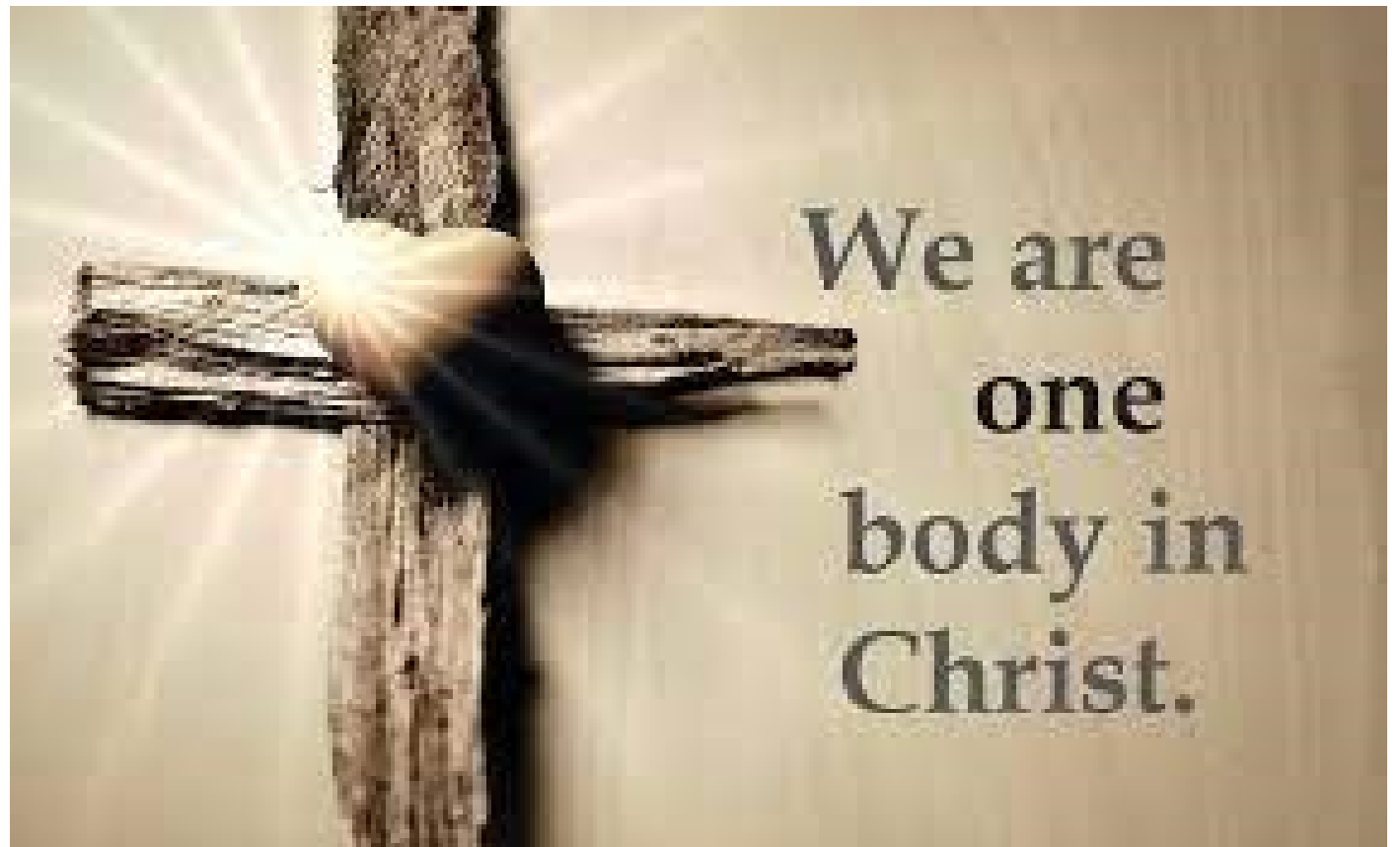


PRINCIPAL MEETING

August 2, 2022

Saint Thomas University
16401 NW 37th Avenue
Miami Gardens, FL 33054

- Parking will be available in Lot #10 – all guests will need to enter via the main entrance on 37th Avenue
- Chapel of St. Anthony is building number #17 (Mass) location
- Evelyn & George Goldbloom Convocation Hall is in building #2 (adjacent to the Chapel of St. Anthony)
- Mass will begin at 8:30 AM.



2022-2023 Office of Catholic Schools Theme

A MESSAGE FROM THE SUPERINTENDENT

Dear Principals,

I am looking forward to seeing you at our opening Principals' Meeting next week! As previously announced, our meeting will begin with Mass at 8:30 AM in the Chapel at St. Thomas University. Please see my prior email for a campus map and more information about the agenda and schedule. It will truly be a blessing to once again come together as a community of school leaders!

As the start of school approaches, you will see an uptick in the volume of announcements in this Newsletter, as well as individual emails from the OCS. Please do your best to read every announcement closely. Feel free to follow-up with any member of the OCS with any questions.

I look forward to seeing you soon!

Yours in Christ

Jim Rigg, Ph.D.
Secretary of Education
Superintendent of Catholic Schools

MISSION AND CATHOLIC IDENTITY



Building Bridges - Joining Hands is a school-based initiative to unite students of diverse backgrounds through authentic learning opportunities. It is a “missing link” in education. Lesson plans are not enough to change minds and hearts. It is vital that children have the opportunity to meet and better understand others who may not look as they look, pray as they pray, or see the world differently --through a lens shaped by their life experiences. For more information, please visit their website at buildingbridgesjoininghands.com.

GOVERNANCE AND LEADERSHIP

E-Library: We are currently in the process of updating the e-Library. Moving forward, all pertinent documents can be found in the Education folder.

- Login at: <https://www.theadom.info/>
- Use the principal login:
 - a. username: **principal** password: **leaders9401**
OR
 - b. username: **e-library** password: **ADOM9401** (for general access; will not have access to principal folder)

Rediker Software Trainings: Links to the videos of the trainings that have already taken place can be found in the E-Library (Education folder -> Schools folder -> Rediker folder). Please share these links with your assistant principals, technology coordinators, office personnel, or any other staff member that might benefit from the topics; however, do not share it with others outside your school in deference to our partnership with Rediker.

Rediker Teacher Evaluator: Please sign in to the website (<https://teacherevaluator.rediker.com/>), create new accounts for whatever teachers/assistants are not already created, and deactivate accounts for personnel no longer employed at your school. If you forgot your password, click on the link that reads “Can’t access your account?” and use your school email address to reset the password. New principals will receive an email from Teacher Evaluator on Friday, July 29, 2022 with their login credentials. More information will be forthcoming regarding the teacher/assistant evaluation process as well as the form that should be used this year, as we work on developing a new Archdiocesan evaluation form. The new form will be implemented starting with the 2023-2024 school year.

Statistics: Statistics are due at the Office of Catholic Schools on September 26. Please call Hope Sadowski (305-762-1070) if you have any questions once you receive the forms.

ACADEMIC EXCELLENCE

Certification/Register Me Live: Remember to send any separation forms and requests to activate/inactivate teachers on RML (Register Me Live) to teacher.certification@theadom.org. To activate a teacher, please remember to include first name, last name, and email of the new teacher. To inactivate a teacher, only send the first and last name of the teacher.

Dual Enrollment: Below are the content delivery options for the high school Dual Enrollment courses (A survey will be coming out shortly for you to choose your option.):

- Option 1: \$300 per student, per course; school enrolls students in the ADOM-VCS SIS; asynchronous course/learning; ADOM-VCS provides the teacher; students must have their own device; students have direct access to the ADOM-VCS content; and due dates for assignments are determined by the ADOM-VCS.
- Option 2: \$150 per student, per course; school enrolls students in the ADOM-VCS SIS; schools provide the certified teacher in Math; school teacher has direct access to ADOM-VCS content, resources, and assessments; school teacher can integrate additional content and resources; students have direct access to the ADOM-VCS course content; and due dates for assignments are determined by the teacher (Final exam dates are determined by the ADOM-VCS).
- Option 3: \$75 per student, per course; school enrolls students in the ADOM-VCS SIS; schools provide the certified teacher in Math; school teacher does NOT have direct access to ADOM-VCS content, resources, assessments; students do NOT have direct access to the ADOM-VCS; student must have a minimum Terra Nova score set by the school; ONLY the STUDY GUIDE and FINAL EXAMS are provided by the ADOM-VCS; students MUST take the ADOM-VCS FINAL EXAMS during pre-scheduled final exam week.

Mental Health Task Force: We are asking you to form a local Mental Health Task Force. The Task Force should consist of the principal, counselor (or Counseling Director), and 2-4 additional staff members (e.g. additional counselors, Deans, Assistant Principals, teacher-leaders, etc.). The Task Force will participate in 5 virtual trainings in the coming year with a team of licensed mental health practitioners we have secured for this purpose. ***The first training of the Mental Health Task Force will take place on Thursday, Aug. 11 from 1:00-2:30 PM (This training will be virtual).***

Standards: All schools must use the 2014 Florida Standards (LAFS & MAFS). **Not the 2020 B.E.S.T. Standards.** The standards are located in the e-Library under the folder Education then Schools then Standards. If your school has purchased curricular materials that are aligned to the B.E.S.T. Standards, you must make sure that a crosswalk is completed to highlight which LAFS/MAFS Standards are not covered in those materials, ensuring that all the LAFS/MAFS Standards are covered. Please also note that the LAFS/MAFS standards are the ones that should be listed on teacher lesson plans.

TerraNova: Please be on the lookout for the TerraNova order form which will be sent to you in early August. One order form will be used for standard materials and another form for braille or large print materials. When completing this order form,

- Give true enrollment numbers because, in addition to automatically calculating the test materials needed, these enrollment numbers are also used by Data Recognition Corp. to calculate the correct number Test Coordinator materials sent (i.e. FedEx labels, group information lists, etc.).
- Switch answers from “No” to “Yes” if you want any extra printed report options and then complete quantity.
- Complete quantities for additional/optional items.

The order form comes with an “Instructions” tab which gives step-by-step help. Once completed, save this form and email it as an attachment to Joseph Walker at ContractShelf@datarecognitioncorp.com. Orders are due at the beginning of September. A milestone calendar will be sent out at a later date with other important dates in this testing cycle.

OPERATIONAL VITALITY

Emergency Operations Team (EOT) All schools should have an active Emergency Operations Team (EOT), as required by policy 401.01 of our revised Educational Policy Manual. The EOT oversees the general safety and security of their school campus, ensures that regular safety drills are performed, and that regular contact is made with local law enforcement. The EOT also coordinates responses to any health/safety emergencies. The EOT should include the principal, pastor (if elementary), and at least 3 additional key staff members (e.g. Assistant Principal, facilities director, head of security, etc.). It is critical that we maintain the safety of our campuses, particularly given the recent shooting in Uvalde, TX.

When possible, please insert the names and information for each member of your Mental Health Task Force and EOT into the following survey: <https://www.surveymonkey.com/r/BTZMLT5>. Recognizing that you may need some time to populate these groups, please complete this survey by *Friday, July 29, 2022*.

International Students: All international students holding I-20s must be registered through SEVIS within a month after August 17, 2022. The database will automatically deactivate the record if this is not done in a timely manner. If you have any questions please email Hope at hope@theadom.org.

Scholarship Programs: Please make certain that your FTC/FES-EO students are enrolled within your Step Up account by **July 15, 2022**. This will ensure that they are included in the first funding file pulled by FLDOE.

VPK Programs:

- The Florida Department of Education (department) has contracted with Renaissance Learning, Inc. (Renaissance) to implement the Coordinated Screening and Progress Monitoring Program known as Florida’s Assessment of Student Thinking (FAST) using Star Early Literacy. Beginning with the **2022-23** program year, all Voluntary Prekindergarten (VPK) programs (public and private) will be required to implement FAST using Star Early Literacy. Star Early Literacy will replace all components related to the Florida VPK Assessment and the Bright Beginnings Online Reporting System. The department is working with Renaissance to provide multiple training sessions for VPK programs throughout the 2022 summer. All assessors will be required to complete training before administering the FAST using Star Early Literacy. Training registration information will be available at [Florida's Assessment of Student Thinking \(FAST\) using Star Early Literacy | OEL \(floridaearlylearning.com\)](#).
- Each private and public school VPK program must participate in a program assessment of each VPK classroom beginning with the 2022-2023 VPK program year. The Classroom Assessment Scoring System (CLASS) will be used as the program assessment to measure the quality of adult-child interactions including emotional support, classroom organization and instructional support for children ages three to five years. The following online trainings and resources are available at no cost for VPK administrators, teachers and assistants to become familiar with the CLASS tool and related resources. These trainings are optional, but participation is highly encouraged.

MARK YOUR CALENDAR

Principal Meeting: August 2

- Location: St. Thomas University

Virtual ESE Symposium: August 2nd

- Link to the registration site for the August 2-ESE Virtual Symposium:

<https://event.on24.com/wcc/r/3866538/89A0AB9547D1D0EE602E21B134DF1FBD/3959069>

Google Summit: August 8th and 9th

- St. Bonaventure will hold sessions with specific speakers for K-5 and 6-8 teachers.
- Our Lady of Lourdes Academy will hold sessions with specific speakers for 6-12 teachers.
- REGISTRATION:

[ADoM Broward and ADoM Miami-Dade Summit feat. Google for Education - Global Summits featuring Google for Education \(appsevents.com\)](#)

New Teacher Orientation: August 9th

- Monsignor Pace High School

Mental Health Task Force Training: August 11th

- Dr. Rigg will send out more details; registration will be posted on RML (this training is virtual)

Mental Health Awareness: August 15th

- For all counselors; registration will be posted to RML (this training will be on site, location TBD)

New Principal Meeting: August 30th at Saint Anthony Catholic School in Fort Lauderdale

Rediker Training:

DATE	TIME	TOPIC	DESCRIPTION	ZOOM LINK
20-Sep	11:00am - 1:00pm	Report Cards	Receiving grades, verifying grades, printing report cards.	https://rediker.zoom.us/j/83544787692?pwd=a3M5NzN3dkhwR1RQQtSbmJWcGZFUT09

Should you have any questions or require assistance with other Rediker topics, please contact Gabriel Cambert, Director of Continuous Improvement, at gcambert@theadom.org.