

# ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

## PRINCIPAL NEWSLETTER



The annual revision for the *Official Catholic Directory (OCD)* will begin very soon. The school's inclusion in the OCD provides participation in the IRS' Group Ruling for federal tax exemption. The parish elementary school is considered as a sub-organization of the parish and the data for the school is entered into the OCD database by the person entering parish data (sacraments, census, etc). You will need to provide the data to that individual to enter school data which usually includes total number of students (all ages and grades), and number of faculty/staff (count of priest, Sister, Brother teachers as well as count of lay faculty/staff).

For the high school, the data is entered by the person assigned by the principal. Please make sure the name and e-mail address of the person assigned to enter the high school data has been provided to Sr Elizabeth (eworley@theadom.org).



**“There is a superhero in all of us, we just need the courage to put on the cape.”**

### A MESSAGE FROM THE SUPERINTENDENT

Dear Principals,

I am pleased to announce that the annual Principals' Christmas Luncheon will take place on Friday, Dec. 9 at Cappricio's Ristorante (2424 N. University Dr., Pembroke Pines). This is the same location as last year. The luncheon will be at noon on that day. More information will be released later, but please mark this day on your calendar.

We are also working on finalizing information for the Principals' Retreat (tentatively scheduled for Feb. 16, 2023). A Retreat Leader has been secured, and we should have more information about location and timing soon. As always, we are committed to providing you with ongoing support in your essential work as a Catholic school leader.

Yours in Christ

Jim Rigg, Ph.D.  
Secretary of Education  
Superintendent of Catholic Schools

**Athletic Director Meetings (Elementary ONLY):** All meetings will be held at Pace High School.

- December 2, 2022 @ 1PM
- March 17, 2023 @ 9AM
- May 5, 2023 @ 1 PM

**Black History Month:** Tuesday, July 24, 1990, the United States Conference of Catholic Bishops designated November as Black Catholic History Month. November marks a time when the Church prays for all saints and souls in loving remembrance, as well as a time to recall the saints and souls of Africa and the African Diaspora.

The decision to designate November as Black Catholic History Month, also depended on the fact that a number of important dates to Catholics of African descent fell within this month.

- **Nov. 1: All Saints Day:** an opportunity to review the lives of the hundreds of Saints of African descent in the first 300 years of the Church.
- **Nov. 2: All Souls Day:** a time to remember all those African lost to cruel treatment in the Middle Passage crossing of the Atlantic Ocean.
- **Nov. 3: Martin de Porres** became the first black American saint. He was canonized by Pope John XXIII on May 16, 1962. Throughout his life, St. Martin de Porres exemplified God's love for all people, regardless of their level in society.
- **Nov. 13: The birth of St. Augustine** in 354 A.D., the first Doctor of the Church from North Africa.
- **Nov. 20: The death of Zumbi of Palmares** in Brazil, South American founder of a free state for Blacks.

The local Office of Black Catholic Ministry of the Archdiocese of Miami will celebrate the annual Black Catholic History Month in honor of St. Martin DePorres on Saturday, November 5, 2022 at Saint Stephen Protomartyr Catholic Church. Archbishop Wenski will be the celebrant.

On Saturday, November 19, 2022, the OBCM will sponsor the Annual Black Catholic History Month Luncheon at St. Thomas University. The featured speaker will be Principal Flordenis Brown of Our Lady of the Holy Rosary-St. Richard Catholic School.

**Books Available:** We still have 15 copies of Harry Kraemer's book *Form Values to Action*. If you are interested in using them, please let Rosa know [rsmalvarez@theadom.org](mailto:rsmalvarez@theadom.org). They can make for a great leadership team book study or help kick off a Professional Learning Community.



**#GivingEveryTuesday:** The countdown has begun for biggest Tuesday of the year, today is a good day to start getting ready. This year, the giving page will stay open beyond the day. We are promoting Year End Giving by promoting #GivingEveryTuesday until the end of the calendar year. This note contains opportunities to help you prep your activation, tools to help you promote your participation, and ideas for how to get your supporters ready to take action on November 29th for Giving Tuesday until years end.

To register as a participant for the 2022 Give Catholic campaign, please visit <https://adomdevelopment.typeform.com/2022GT>. This year, we have listed all parishes, schools, and programs as a participant. However, if you do not register by November 23, 2022, your parish/school/program will not have a fundraising page which outlines your fundraising goals.

Attached you will find the 2022 Marketing Toolkit. In coming weeks, we'll be sharing ideas to help you plan the best Giving Tuesday 2022 yet! Should you have any questions, please feel free to me or Sabrina Paul-Noel at [spaulnoel@theadom.org](mailto:spaulnoel@theadom.org) or 305-762-1112.

**Mental Health Task Force Meeting:** Register in RML.

Time: November 16, 2022 at 1:15pm-2:45pm

Join Zoom Meeting: <https://us02web.zoom.us/j/82345412563?pwd=ZVk2YnRMUENucTI0TDMraFFaK094Zz09>

**Virtus Teaching Boundary Safety Lessons:** Virtus Teaching Boundary Safety lessons for students in our parochial schools and CCD classes are to be completed prior to the Thanksgiving Break. This year we are on lessons 3 & 4. The lesson plans are accessible under the Educator tab of Virtus accounts. If you have anyone needing the Educator tab email me at [virtusts@theadom.org](mailto:virtusts@theadom.org) their name and the email address on their Virtus account. Also, we can provide a Lesson Leader Orientation module designed to give a comfort level for teaching these lessons. It is not required but may be helpful. Let me know if you want anyone assigned this module. Again, I need the name and email address on their Virtus account to assign it. Please email [jrayburn@theadom.org](mailto:jrayburn@theadom.org) if you need any Teaching Boundary Safety Guidebooks and if so, how many you need in English and/or Spanish. They come 200 to a box. Remember to provide time for shipping.