
ARCHDIOCESE OF MIAMI OFFICE OF CATHOLIC SCHOOLS

PRINCIPAL NEWSLETTER APRIL 11, 2024



UPCOMING EVENTS:

ASAP: ADOM Observation Logs due (ALL three observations must be completed.)

April 15-25: ARK Testing Window

April 23: Priest Soccer Game at STU

April 23: Elementary Assistant Principal's Meeting (Nativity School)

May 1: PMP portfolios due including all evidence. (Detailed directions in this newsletter.)

May 2: Principals' Meeting (St. Thomas University): 9:00-2:45 (optional hospitality at 8:30)

A MESSAGE FROM THE SUPERINTENDENT

Dear Principals,

I hope you had a restful Easter Break! While it may seem as though we are entering the final stretch of the school year, we still have many weeks ahead of us before Summer Vacation. It may be helpful to remind your community that we value every minute of instructional time, and there is still much learning ahead. You should encourage students and teachers to remain focused and positive as we enter a frenetic time of the school year.

In addition, remember that our next Principals' Meeting will take place on Thursday, May 2 at St. Thomas University. This will be an excellent time to reflect on the school year and make plans for the year ahead.

May God continue to bless us during this joyous Easter season!

Sincerely,

Jim Rigg, Ph.D.
Secretary of Education
Superintendent of Catholic Schools
Archdiocese of Miami
[ADOM :: Education \(miamiarch.org\)](http://ADOM::Education(miamiarch.org))

ARK TESTING:

- The testing window is **April 15 through April 25, 2024**.
 - There is no additional window for make-up testing so please plan on testing at the beginning of the window to allow time for make-up testing at the end.
- **All students in grades 2 through 12 will be required to take the assessment.**
 - It is at the discretion of the principal whether or not to also test the faculty/staff.
- The assessment can be administered in one class period. See the approximate testing times below.
 - 2nd/3rd grade: 25-30 minutes
 - High school: 45-50 minutes

ELEMENTARY ASSISTANT PRINCIPAL MEETING: Save the Date: The next Elementary Assistant Principals' Meeting will take place on **Tuesday, April 23 from 9:00 AM-12:00 PM at Nativity Catholic School (Hollywood)**. Please inform your local AP of this meeting.

FEDERAL PROGRAMS:

- **BROWARD:** The Title IIA meeting held in Broward on April 1 (during Spring Break) was the presentation given to all of us at St. Gregory in the fall. I have **attached** the PowerPoint. We will be going with Traditional Plus for next year and Pooling Funds. If you have any questions, please feel free to reach out.
- **BROWARD: 24-25 POOLING SURVEY:** Please **hold off** from responding to the pooling survey emailed to you on 4/8/24 at 2:29pm from Velvatia Wanton. I will speak with her and complete one survey for all ADOM Broward schools.

PRE-PLANNING WEEK RECOMMENDATIONS: **Attached** are suggested pre-planning activities to do with your faculty and staff when they return in August.

PROFESSIONAL MENTORING PROGRAM: You should be finalizing all PMP programs with your faculty.

- Reminder: We will be collecting **ALL evidence** and reviewing this year.
- **Incomplete packets will not be considered.**
- ALL completed packets are due to the Office of Catholic Schools no later than **May 1, 2024**.
- Review documents prior to sending.
- Make sure all necessary signatures are complete.
- Send pages 9-28 with all supporting evidence.

To turn in a packet: Scan all documents and send to bcummings@theadom.org. The packet **MUST** be labeled: **Last name, first name, school, 23-24 school year**. One scan must be sent for each individual teacher.

If you have any questions, please feel free to contact bcummings@theadom.org.

SOCCER GAME AT ST. THOMAS UNIVERSITY: Our priest soccer team will face off with a team of priests from Quito, Ecuador, in a soccer match at St. Thomas University, **April 23rd**. Please help spread the word and come out to support our Archdiocese of Miami team!!



STEP UP: Step Up has begun their Open Enrollment process for new and renewal Private School, Personalized Education Program and Unique Abilities scholarships for 2024-2025!

You can access the applications and other available resources by [clicking here](#). **Make sure to login using the [EMA portal](#).**

For NEW applicants, please [download this guide](#) to create an EMA account. **PLEASE NOTE:** You **MUST** add all new students to your account before submitting your application.

STEP UP SCHOLARSHIP: Important Changes -

1. New and renewal applications are open this year at the same time, with priority given to renewal applications.
2. **Any child turning 3 within the 2024-2025 school year** with a disability can apply for the FES-UA scholarship (without the September 1st restriction).
3. Residency requirements and documents have changed AND only one guardian information will be required.
4. Due to new legislation, preschool students attending a school that does not accept VPK or School Readiness, **can still use their scholarship for FES-UA if the preschool is attached to a compliant elementary school.**

Test Scores - Schools may have recently received a communication from the Learning Systems Institute at Florida State University who is responsible for collecting test score information for the evaluation of the Florida Tax Credit (FTC) and the Family Empowerment Scholarship for Educational Options (FES-EO) programs.

As a reminder, private schools are required by law to report the scores of participating students in grades 3 to 10 on a Florida Department of Education-approved test to the Learning Systems Institute. More information on this requirement can be found [here](#).

For questions about test score submission or if you serve scholarship students in these grades and have not yet received the email from the Learning Systems Institute, you may contact them at support@fsuevaluations.org.

SUMMATIVE EVALUATION: Attached are the slides from the Teacher Evaluator presentation focusing on the summative evaluations through Rediker. These evaluations need to be completed prior to contracts. If you have any questions, reach out to bcummings@theadom.org.

TAKE YOUR CHILD TO WORK DAY: April 25 has been designated as “Take Your Child to Work Day” in South Florida. Please be advised that, as with prior years, the archdiocese does not participate in this day. Parents should be encouraged to send their children to school. **Employees should not have their children with them.** Please contact Dr. Rigg with any questions.

WORKERS COMPENSATION POLICY CHANGE: ADOM Controller notice – We have a new Worker’s Compensation Policy. Please see [attached](#).

MANY SCHOOLS ENJOYED VIEWING THE SOLAR ECLIPSE THIS WEEK, AS WELL AS PASTORAL CENTER STAFF!

